

ODCOMBE PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF ODCOMBE PARISH COUNCIL HELD ON MONDAY 17TH MAY 2010 THE VILLAGE HALL, ODCOMBE. (7.30 P.M. - 9.00 P.M.)

PRESENT:

Mr B Savill-Daw (Chairman)
Mr C Francis
Mr B Spearing

Mrs B Langdon (Vice-Chairman)
Mrs D Rennie
Mr R West

Mrs C Bakewell (County & District Councillor)
Mrs E James (Clerk)

Mrs L Boucher (District Councillor)

1. ELECTION OF CHAIRMAN AND ACCEPTANCE OF OFFICE

Mrs Rennie proposed and it was unanimously RESOLVED that Mr Savill-Daw be Chairman for the forthcoming municipal year. Mr Savill-Daw signed the Acceptance of Office.

2. ELECTION OF VICE-CHAIRMAN

Mr Savill-Daw proposed and it was unanimously RESOLVED that Mrs B Langdon be Vice-Chairman for the forthcoming municipal year.

3. ELECTION OF REPRESENTATIVES TO OUTSIDE BODIES:

It was agreed that Mr Savill-Daw and Mrs Rennie would represent the Parish Council for the Somerset Association of Local Councils. It was agreed that Mrs Rennie would represent the Parish Council on the Flying Liaison Advisory Group.

4. CHAIRMAN'S ALLOWANCE

It was RESOLVED that the Chairman's allowance for 2010-2011, in pursuance of Section 15(5) of LGA 1972, would be £125.00

5. TO RECEIVE ANY APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS

An apology for absence by reason of holiday was received from Mr Hiscock, this apology was accepted and approved.

6. DECLARATIONS OF INTEREST

None

7. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 19TH April 2010

Following the amendment of minute no. 230(d) to read:

"It was NOTED that a resident had asked whether it would be possible for speed humps to be installed either side of the multi junction in Dray Road with Donne Lane and Boundhay. The Clerk would raise this with Mr Fletcher, SCC Highways and would also request an update on when SCC Highways would be carrying out work at Donne Lane/Cherry Lane, as previously agreed by Mr Fletcher."

the minutes of 19th April 2010 were approved as a correct record.

8. CHAIRMAN'S ANNOUNCEMENTS

Mr Savill-Daw advised that he had attended a workshop on the proposed Sports Zone and that a further meeting would be called once the results of the workshop had been analysed.

9. REPORTS FROM:

(a) **DISTRICT COUNCILLOR** - Mrs Boucher advised that she had also attended the workshop on the proposed Sports Zone and that the results should be give in September. She advised that Yeovil District Hospital has now been classed as being within the top 100 hospitals in England. She advised that the Somerset Community Council would now issue their magazine "Thatch" only twice per year. Mrs Boucher had visited both Foundry House and the new Lyde Road key site. Mrs Boucher had attended the first joint integration committee meeting of SSDC and East Devon District Council.

(b) **SOMERSET COUNTY COUNCILLOR** - Mrs Bakewell advised that she had attended a Scrutiny Committee meeting where a review had taken place on winter maintenance. She advised that the County Council would like Parish Councils to purchase grit bins for use within the parish, the County Council would keep the grit bins filled. Mrs Bakewell was advised that this is being considered by the Parish Council and would be further discussed at its July meeting.

10. CLERK'S REPORT [MATTERS ARISING FROM PREVIOUS MINUTES]

(a) The Pound – It was NOTED that further investigation had been carried out, including information sought from the County Archives. The Clerk will bring a full report to the July meeting.

(b) It was NOTED that the two vacancies were being advertised in accordance with LGA 1972.

11. CORRESPONDENCE

(a) SCC – The Management of public rights of way in Somerset – It was NOTED that the Clerk will attend an informal meeting on 7th June at Long Sutton Golf Club.

(b) SSDC – It was NOTED that the Annual Parish Meeting with Area South Town & Parish Councils will be held on 27th May 2010 and will be attended by Mr Savill-Daw and Mrs Rennie.

- (c) SALC – It was NOTED that the next meeting will be held on 14th June 2010 at Montacute Village Hall.
(d) Somerset Rural Life Museum – exhibition to be held on Friday 21st May - NOTED.
(e) Odcombe Boat - it was NOTED that Mrs V Postelthwaite had advised that she was offering for sale a single swing-boat known as the "Odcombe boat", which had been used for parish treats and outings, from 1840.

12. PLANNING

(a) APPLICATION FOR CONSIDERATION

10/01275/FUL – installation of a flue (GR350942/115973)

Swallows, 53 Lower Odcombe

RECOMMENDATION: Approval

(b) PLANNING UPDATES - None

13. REPORT FROM THE INTERNAL AUDITOR

A report received from Mr Fox, the Internal Auditor, was reported to Council and a copy is attached to the minutes.

14. ADOPTION OF THE ACCOUNTS 2009-2010 INCLUDING APPROVAL OF THE STATEMENT OF ASSURANCE

- (a) Mrs Rennie proposed and it was RESOLVED to approve the accounts for 2009-2010.
(b) Mr Savill-Daw proposed and it was RESOLVED to approve the statement of assurance.

15. MODEL STANDING ORDERS

After a meeting of the Working Party appointed by Council at the last meeting, members were given a copy of the proposed Model Standing Orders. Members were asked for any comments to enable the Standing Orders to be adopted at the next meeting.

16. STAFFING COMMITTEE AND GRIEVANCE WORKING PARTY

Members RESOLVED to approve the setting up of a Staffing Committee and approved the terms of reference circulated with the agenda. It was agreed to appoint the following:

Staffing Committee - Mr Savill-Daw, Mr Francis and Mr West
Grievance Working Party - Mrs Rennie, Mr Spearing and Mr Hiscock

17. SOMERSET RURAL YOUTH PROJECT

In accordance with its powers under S137 of the LGA 1972, it was RESOLVED to make a grant ant of £50 towards the cost of the consultation day to be held on 29th May 2010. Members were given details of the activities booked for the event.

18. ODCOMBE RECREATION GROUND

Members RESOLVED to confirm action taken by the Clerk in arranging urgent remedial work to the surface by the roundabout in the play area. Work had been agreed with RT Services and the cost to the Council was £30. Members were advised that concerns had been raised by Mr Thorner of R T Services that the wet pour surface is listing in places, this has also been pointed out by SSDC at the quarterly inspection. Members agreed to authorise the Clerk to seek quotations for replacement of the surface.

19. ANNUAL REPORT

It was AGREED to defer consideration of this item until the next meeting. The Clerk will seek a quotation for the printing of 350 copies. of the report.

20. POST CODE ANOMALIES

It was AGREED to defer consideration of this item until the next meeting.

21. CRIME, DISORDER AND COMMUNITY SAFETY

It was NOTED that PCSO Matt Tailby will be unavailable for some time and that his work would be covered by other PCSOs working from Yeovil.

22. HIGHWAY MATTERS

- (a) A response from Mr Fletcher, SCC Highways, regarding items raised at the last meeting was noted, being: The signs and lines have been programmed to be completed with a 3 month priority. With regard to the parishioner's request to consider the installation of road humps, it was NOTED that road humps can only form part of a local safety scheme and at a minimum cannot be installed without adequate street lighting. It is unlikely that they could be installed safely at a junction. Funding for such work is extremely limited and SCC resources have to be concentrated at locations with a history of accidents. The parishioner concerned had been advised of this response.
(b) Speed Indicator Device (SID) - Readings from February 2010 were circulated and the installation dates for 2010 were noted.

23. FINANCE

- (a) The bank reconciliation statement as at 30TH April 2010 was NOTED and APPROVED.
(b) It was NOTED note that HM Revenue & Customs had advised that an overpayment of £135 had been made and that this amount could be deducted from the next payment.

(c) It was NOTED and APPROVED that the direct debit in the sum of £35 will be taken by the Information Commissioner on or after 17th June 2010.

(d) It was RESOLVED to approve the following schedule of payments:

Broker Network Ltd (insurance, yr 2 of 3 yr deal)	£574.50	ch. No. 080
R T Services – repair to wet pour	£30.00	081
Somerset Landscapes Ltd	£158.11	082
SLCC Enterprises Ltd (third share of SLCC conference)	£22.32	083
Mrs E M James, Salary + expenses	£238.19	084
Somerset Rural Youth Project	£50.00	085

24. COUNCILLORS QUESTION TIME – SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE MEETING

It was NOTED that a hazard had been created at the rear of the BMX track but that no action could be taken as this was not on Council land.

Concerns were raised regarding a bush overhanging Townsend Cottage.

25. TO BRING FORWARD ANY MATTERS FOR CONSIDERATION AT THE NEXT MEETING

Post codes

Annual Report

Standing Orders

26. ITEMS FOR DISTRIBUTION

SYRP – newsletter

Somerset PFA – The Playing Field, Spring 2010

SSDC Standards Committee – draft minutes of 19th March 2010-05-09 Clerks 7 Councils Direct – May 2010

Avon & Somerset Police Authority – Newsletter Issue 03, April 2010

27. NEXT MEETING

The next meeting will be held on Monday, 21ST June 2010 at 7.30 p.m. at the Village Hall.