

ODCOMBE PARISH COUNCIL

MINUTES OF THE MEETING OF ODCOMBE PARISH COUNCIL HELD AT THE VILLAGE HALL, ODCOMBE, ON MONDAY 19<sup>th</sup> DECEMBER 2011  
(7.03 p.m. – 8.30 p.m.)

PRESENT:

Mr B Savill-Daw (Chairman)  
Mr C Francis (from 7.25 p.m.)  
Mrs S Hunt (from 7.15 p.m.)  
Mr B Spearing

Mr P Cooper  
Mr A Hiscock (from 7.30 p.m.)  
Mrs D Rennie  
Mr R West (from 7.30 p.m.)

Mrs C Bakewell (County & District Councillor)

Mrs E M James (Clerk)

**150 TO RECEIVE ANY APOLOGIES FOR ABSENCE AND TO CONSIDER ACCEPTANCE OF THE REASONS**

An apology for absence, by reason of ill-health, was received from Mrs Langdon. This apology was accepted and approved.

**151 DECLARATIONS OF INTEREST**

None

**152 MINUTES OF THE MEETING HELD ON 17<sup>th</sup> NOVEMBER 2011**

It was RESOLVED to confirm the minutes of the meetings held on 17<sup>th</sup> November 2011 as a true record of that meeting.

**153 CHAIRMAN'S ANNOUNCEMENTS**

None

**154 REPORTS FROM**

**(a) SOMERSET COUNTY COUNCILLOR** – No report was made and Mrs Bakewell gave her apologies for the next meeting.

**(b) DISTRICT COUNCILLORS** - none

**(c) PARISH COUNCILLORS WHO HAVE ATTENDED MEETINGS/WORKSHOPS SINCE THE LAST MEETING**

SALC – a report was given on the SALC meeting held on 12<sup>th</sup> December.

**155. COUNCILLORS QUESTION TIME – SUCH MATTERS ARE FOR NOTING OR DEFERRAL TO A FUTURE MEETING**

None

**156. CLERK'S REPORT [MATTERS ARISING FROM PREVIOUS MINUTES]**

(a) Members NOTED that the office would close on 22<sup>nd</sup> December 2011 and re-open on 3<sup>rd</sup> January 2012.

(b) It was NOTED that bulb planting took place on 22<sup>nd</sup> November.

(c) Power of General Competence – it was NOTED that there would be two tests for gaining the Power of General Competence, being a qualified test and an electoral test.

(d) War Memorials – it was AGREED to check the minutes to ascertain who bears responsibility for the war memorial. It was AGREED that the cost of insurance for the war memorial should be investigated.

*Mrs Hunt arrived at the meeting.*

**157. CORRESPONDENCE**

(a) SCC – Somerset Electoral Review – NOTED.

(b) SCC - Minerals Options Paper Consultation - this will be placed on the next agenda.

(c) It was NOTED that a new Register of Electors, as at 15<sup>th</sup> October, had been received.

(d) Community Infrastructure Levy – NOTED.

**158. PLANNING**

**(a) DECISIONS ON PLANNING APPLICATIONS**

Members noted that the appeal against refusal of application **10/05030/FUL** (change of use of part of field zone 2) to equestrian and erection of a barn for storage of hay at land adjoining Park Lane, Hollow Lane, Montacute, had been dismissed.

Members noted the approval, with conditions, of application 11/03855/FUL – change of use of land from agricultural to residential cartilage, formation of a tennis court, erection of associated fencing and landscaping (Revised Application)

**(b) PLANNING APPLICATIONS FOR CONSIDERATION**

**10/01875/REM** - The erection of 696 dwellings, a local neighbourhood centre incorporating retail/office space with associated highway, drainage and landscaping (GR 351985/116577) - **Revised Scheme** **ADJACENT TO PARISH**

**Land At Lufton, BA22 8SX**

Revisions to layout including a reduction from 717 to 696 dwellings

**RECOMMENDATION:** No comment

**11/01846/FUL** – application to vary condition no. 2 of planning approval 11/01846/FUL (approved plans) (GR 350349/116266)

**Land at Woodhouse Farm, Woodhouse Lane, Montacute**

**RECOMMENDATION:** No comment

*Mr Francis arrived at the meeting*

**11/04903/LBC** – the carrying out of internal alterations (GR 350976/115740)

**17 Lower Odcombe**

**RECOMMENDATION: APPROVAL**

*Mr Hiscock and Mr West arrived at the meeting.*

**159 RECREATION GROUND**

**(a) Annual Playground Inspection & Risk Assessment**

It was RESOLVED to ask SSDC to carry out the annual playground inspection at a cost of £46.20.

**(b) Replacement of wooden pin kerbs**

In view of the plan to improve the recreation ground and possibly move play equipment, it was RESOLVED to defer consideration of replacement of the wooden pin kerbs to the surfacing of the swings for six months.

## 160 PERSONNEL ISSUES

### (a) STAFF TRAINING

Members RESOLVED to approve the attendance by the Clerk at the SLCC Annual Practitioners Conference to be held in Daventry from 17th and 18th February 2012. It was AGREED that the Council would pay £70 towards the cost, this figure excluding the mileage to be incurred. Brympton Parish Council will be asked to pay the balance of the conference fee (£129). It was NOTED that the £100 training budget for 2011-2012 would be exceeded as £75 had been spent on training for new Councillors. Savings made in other areas of the budget will make up the shortfall.

### (b) SOCIETY OF LOCAL COUNCIL CLERKS

The Local Government Act 1972 s 143 (1) (b) states that "A local Authority may pay reasonable subscriptions, whether annually or otherwise, to the funds of any association of officers or members of local authorities which was so formed." The annual fee of the Society for 2012 is £157, of which Brympton Parish Council will be asked to pay £104. It was RESOLVED to approve the payment of £53 towards the subscription to the Society of Local Council Clerks. It was NOTED that the budget for subscriptions for 2011-2012 will not be exceeded by this expenditure.

## 161 SOMERSET PLAYING FIELDS' ASSOCIATION

It was RESOLVED to renew membership of the Somerset Playing Fields' Association at a minimum cost of £10. It was NOTED that membership runs from 1<sup>st</sup> December 2011 – 30<sup>th</sup> November 2012.

## 162 BUDGET 2012 - 2013

A budget had been prepared and is attached to the agenda. It was NOTED that additional items placed within the budget are for a painting contract (play equipment & seats) and a budget for the refurbishment of the car park. The budget includes the anticipated expenditure to March 2012, earmarked reserves in the sum of £8915 to take forward to 2012-2013 and a general reserve expected to be £8547. The general reserve is in line with guidance received. Due to the possibility of the Council subsidising a bus service it was AGREED to review the budget at the next meeting.

## 163 PRECEPT 2012-2013

It was AGREED to defer consideration of the precept for 2012-2013 until the next meeting.

## 164 AVON & SOMERSET PROBATION TRUST - COMMUNITY PAYBACK SCHEME

It was RESOLVED to approve the use of the Community Payback scheme at a cost of £20 per session, to cover travelling costs, to enable remedial work to be carried out within the village hall car park, footpaths and other works as agreed with the Probation Trust. It was NOTED that Came & Company had advised that, provided that risk assessments are carried out and the work is agreed by the Council prior to being carried out, then the Council public liability insurance is valid. It was AGREED that the cost of these sessions can be vired from the budget underspent on the notice board.

## 165 CRIME, DISORDER AND COMMUNITY SAFETY

None

## 166 HIGHWAY MATTERS

(a) Grit bins – It was NOTED that a location at Broadway had been agreed with County Highways. RT Services had collected grit from County Highways and will site the bin at no charge to the Council.

(b) Hedge at Lower Odcombe – It was NOTED that County Highways had advised that the verge on the opposite side of Lower Odcombe from Lake Cottage was cut back to a point where the highway authority will maintain the road in tarmac. No further action is intended or will be undertaken.

(c) Speed Indicator Device – It was NOTED that, due to staff absence, the Speed Indicator Device, (SID), for Odcombe, (west bound), scheduled for installation during week commencing 26 December 2011 will not now be installed. The next scheduled installation for this location is 16 April 2012.

(d) SCC leaflet -Winter Service 2011-2012 - NOTED.

(e) It was AGREED to advise SCC Highways of concerns regarding the state of Street Lane and Donne Lane.

(f) It was AGREED to ask SSDC if the house numbers accessible from Rex Road could be added to the street name plate.

## 167 RISK ASSESSMENT & FINANCIAL RISK ASSESSMENT

A review of the risk assessment and financial risk assessment was carried out, no changes being made to the documents.

## 167 FINANCE

(a) It was RESOLVED to approve the bank reconciliation statement as at 30<sup>th</sup> November 2011

(b) The direct debit payment of £13.82, to be taken from the bank account on 24<sup>th</sup> December 2011 by E-on for electricity supplies was NOTED and APPROVED.

(c) The following schedule of payments was approved and cheques signed accordingly:

Vision ICT Ltd	Ch. No. 0168	£148.20
Odcombe VHMC	Ch. No. 0169	£46.00
RT Services	Ch. No. 0170	£160.00
HMRC	Ch. No. 0171	£163.20
Somerset PFA	Ch. No. 0172	£10.00
SLCC	Ch. No. 0173	£53.00
Eon	DD	£13.82
Democratic services	SO	£218.55

## 168 TO BRING FORWARD ANY MATTERS FOR CONSIDERATION AT THE NEXT MEETING

Items to bring forward for consideration at the next meeting:

- Budget
- Precept
- Minerals Consultation

## 169 ITEMS FOR DISTRIBUTION

Yeovil District Hospital – News, issue 18 Winter 2011

## 170 NEXT MEETING

The next meeting will be held on Monday, 16<sup>th</sup> January 2012 at 7.30 p.m. at the Village Hall.