

PARISH COUNCIL OF ODCOMBE

MINUTES OF THE MEETING OF THE STAFFING COMMITTEE HELD AT ODCOMBE VILLAGE HALL ON 6th JANUARY 2022 (12 pm– 1 p.m.)

Mr D Peters (Chairman)
Mr R West

Mrs J Tasker

Mrs E James (Clerk)

16/21/SC TO RECEIVE ANY APOLOGIES FOR ABSENCE

A personal apology was received from Mr Francis.

17/21/SC TO RECEIVE ANY DECLARATIONS OF INTEREST

A personal apology was received from Mr Francis.

18/21/SC MINUTES OF 20th DECEMBER 2021

It was RESOLVED to APPROVE the minutes of 20th December 2021.

19/21/SC PURCHASE OF NEW COMPUTER AND PRINTER

It was RESOLVED to request the Council agree to purchase a new computer, printer and necessary software for the new Clerk, with a budget not to exceed £1,000. The current computer and printer would be disposed of when the current Clerk had fully left the Council.

20/21/SC DATE OF NEXT MEETING

It was RESOLVED that the next meeting would be held at 6.30 p.m. on 21st February 2022.

EXCLUSION OF PRESS AND PUBLIC

The Council RESOLVED to exclude the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted (staffing).

21/21/SC APPOINTMENT OF NEW CLERK

Following discussion, it was unanimously RESOLVED, subject to receipt of satisfactory references, to recommend the appointment of a new Clerk at the Parish Council meeting to be held on 17th January 2022,

It was AGREED the appointment would be in accordance with the Scheme of Conditions of Service of the National Joint Council for Local Government Services (the "Green Book", and that the Clerk will be appointed to the NJC Grade LC1 (spinal points 7- 17), the spinal point being subject to qualifications and experience.