

**ODCOMBE PARISH COUNCIL**  
**102 Monks Dale, Yeovil, BA21 3JH**

**MINUTES OF THE MEETING OF ODCOMBE PARISH COUNCIL HELD ON MONDAY 17<sup>th</sup>  
JANUARY 2022 AT THE VILLAGE HALL, ODCOMBE (7.30 P.M. – 9.00 p.m.)**

Mrs D Rennie (Chairman)  
Miss F Cumming  
Mr R Parr  
Mr K Perry  
Mr R West

Mr P Cooper (Vice-Chairman)  
Mr C Francis  
Mr D Peters  
Mrs J Tasker

Mrs E James (Clerk)

District Councillors N Clark & G Seaton  
2 members of the public

**OPEN SESSION FOR ODCOMBE PARISHIONERS ONLY**

No questions raised.

**REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

Reports from District Councillor Clark & County Councillor Keating had been circulated prior to the meeting.

**109/21 TO RECEIVE ANY APOLOGIES FOR ABSENCE**

None

**110/21 TO RECEIVE ANY DECLARATIONS OF INTEREST**

None

**111/21 MINUTES OF THE MEETING HELD ON 20<sup>th</sup> DECEMBER 2021**

It was RESOLVED to APPROVE the minutes of the meeting held on 20<sup>th</sup> December 2021, following the insertion of the planning application number on draft minute no. 94/21(a).

**112/21 CRIME, DISORDER AND COMMUNITY SAFETY**

(a) Report from the Police if able to attend. – No report received.  
(b) No questions raised.

**113/21 PLANNING**

**(a) APPLICATIONS FOR CONSIDERATION**

None

**(b) PLANNING UPDATES AND ANY OTHER PLANNING MATTER TO BRING TO THE ATTENTION OF THE DISTRICT COUNCIL**

None

**114/21 HIGHWAY MATTERS**

**(a) Speed hump** – it was AGREED that the Small Improvement Scheme as a whole should be considered at the next meeting.

**(b) Oak Tree** outside of the boundary of the recreation ground – no further information received.

**(c) Ham Hill Road** – It was NOTED that concerns were raised regarding recent hedge cutting debris, which was removed on 12<sup>th</sup> February 2022.

#### **115/21            REPORTS FROM COUNCILLORS WHO ARE ELECTED REPRESENTATIVES ON OUTSIDE BODIES OR MEMBERS OF WORKING PARTIES**

None

#### **116/21            CORRESPONDENCE**

**(a) Coronavirus** – newsletters from both the County and District Councils – NOTED.

**(b) Emails** forwarded since the last meeting included information on Online Meetings Petition and SSDC Environmental Champions,

**(c)** It was NOTED that Wessex Internet intend to hold a public meeting in March.

**(d) Waste & Recycling updates** – NOTED.

**(e) SSDC Environment updates** – NOTED.

#### **117/21            CLERK'S REPORT**

**(a) Defibrillator for Lower Odcombe** – Having inspected the cowl of the phone box, it was NOTED that it was not necessary to employ a builder for the removal of the cowl.

**(b) Election** - It was NOTED that SSDC had advised that should the election in May be contested, there would be an estimated charge of £325 to be paid by the Parish Council.

**(c) Seat in hedge** – It was AGREED that Councillors would inspect the seat and report back to the next meeting.

#### **118/21 RECREATION GROUND**

##### **(a) ENVIRONMENTAL IMPROVEMENTS**

It was AGREED that a working party, comprising Miss Cumming, Mr Parr and Mrs Rennie should be formed to investigate the matter further, with a view to incorporating any changes in the contract starting in April 2023.

##### **(b) EXTENSION OF GROUNDS MAINTENANCE CONTRACT**

It was AGREED not to extend the contract for a third year.

##### **(c) OPERATIONAL INSPECTION OF THE PLAY AREA**

The latest quarterly inspection of the play area was NOTED.

#### **119/21            CAR PARK – SURFACING AND SPEED HUMPS**

It was AGREED that incorporate this within the environmental improvements working party .

#### **120/21            WILD FLOWER SEED GIVEAWAY**

It was AGREED that incorporate this within the environmental improvements working party.

#### **121/21            THE QUEEN'S PLATINUM ANNIVERSARY – 2<sup>ND</sup> JUNE 2022**

It was NOTED that a quotation is being sought from a local supplier for a native tree up to the value of £200. It was AGREED that no further action should be taken on a gas fired beacon, but that support could be offered for a village party.

**122/21 VILLAGE OF THE YEAR AWARD 2020**

It was AGREED to obtain costings for the repair of new styles and footpaths within the village as it was considered that this would benefit all the village.

**123/21 PURCHASE OF OFFICE EQUIPMENT**

In view of the age of the current office equipment, it was RESOLVED to authorise a budget of no more than £1,000, for the purchase of a laptop and printer, together with other necessary items (software, document shredder, stationery, etc.)

**124/21 FINANCE**

(a) It was RESOLVED to approve the bank reconciliation statement, as at December 2021.

(b) Members NOTED the receipt of 0.47p interest on 31<sup>st</sup> December 2021.

(c) Members NOTED that N Power Business Solutions had provided the first invoice, at a cost of £51.68, a considerable increase from E-on. The Clerk advised that quotations from other suppliers would be obtained once the electrical power had been restored to the telephone box.

(d) It was RESOLVED to APPROVE the following payments:

Odcombe Village Hall	£41.66	Meeting room hire (Aug-Dec)
SSDC	£372.96	Parish Room (2 months)
Mrs E James	£258.20	Democratic services
N Power	£51.68	Electricity

**125/21 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING**

SLCC membership

Small improvement scheme

**126/21 ITEMS FOR DISTRIBUTION**

Clerks & Councils Direct

**127/21 DATE OF NEXT MEETING**

It was NOTED that the next meeting will be held on 21<sup>st</sup> February 2022 at 7.30 p.m. at the Village Hall.

**EXCLUSION OF PRESS AND PUBLIC**

It was RESOLVED to exclude the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted (tender and staffing).

**128/21 GRASS CUTTING CONTRACT 2022**

It was AGREED to obtain three quotations for the work required in 2022.

**129/21 APPOINTMENT OF CLERK**

(a) Members RESOLVED to approve the appointment from 1<sup>st</sup> February 2022 of the preferred candidate of the Staffing Committee, for whom two satisfactory references had been received. The appointment would be in accordance with the Scheme of Conditions of Service of the National Joint Council for Local Government Services (the "Green Book", and that the Clerk will be appointed to the NJC Grade LC1

(b) It was RESOLVED to continue the employment of the current Clerk until the end of March, to enable some training to be given and a smooth transition of the post.

(c) It was RESOLVED to book training for the new Clerk in the sum of £90.00 from SALC.

..... Chairman  
21<sup>st</sup> February 2022