

ODCOMBE PARISH COUNCIL
77 West Street, Stoke-sub-Hamdon, TA14 6QL

MINUTES OF THE MEETING OF ODCOMBE PARISH COUNCIL HELD ON MONDAY 11th APRIL 2022 AT THE VILLAGE HALL, ODCOMBE (7.30 P.M. – 9:05 P.M).

Mrs D Rennie (Chairman)
Miss F Cumming
Mr R Parr
Mr K Perry
Mr T Heath (Clerk)

Mr P Cooper (Vice-Chairman)
Mr R West
Mrs J Tasker
Mr D Peters

OPEN SESSION FOR ODCOMBE PARISHIONERS ONLY

No questions raised.

REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A report from Cllr. Seaton was presented to Members

01/22 TO RECEIVE ANY APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr C Francis

02/22 TO RECEIVE ANY DECLARATIONS OF INTEREST

None tabled

03/22 MINUTES OF THE MEETING HELD ON 21st March 2022

It was RESOLVED to APPROVE the minutes of the meeting held on 21st March 2022 with 1 amendment to the draft minutes issued to Members in advance of the meeting.

04/22 CRIME, DISORDER AND COMMUNITY SAFETY

No reports received.

05/22 PLANNING

(a) Applications for consideration

None

(b) Planning updates and any other planning matters to bring to the attention of the District Council

21/03305/FUL, New-Close Old Road Higher Odcombe BA22 8XA. Awaiting decision

06/22 HIGHWAY MATTERS

(a) Chinock Hollow – Members noted a recent Public meeting was held on 25th March 2022.

(b) Village Road Sign Issues – The Clerk reported that minimal progress had been made with County Highways regarding signage issues throughout the village previously discussed by the Council. The Clerk will continue to seek a meeting with a Council representative at the earliest opportunity.

(c) Highway Concerns – Discussions took place regarding recent correspondence from a resident of the village who expressed concerns relating to dangerous driving and alleged drug dealing in the Village Hall Car Park. The Clerk reported that the Police were aware and that the new PSCO had been informed

and was liaising with the resident. Potential safety and security options were discussed with the Clerk being asked to obtain quotations.

07/22 OLD ROAD - SMALL IMPROVEMENT SCHEME

No update has been received.

08/22 REPORTS FROM COUNCILLORS WHO ARE ELECTED REPRESENTATIVES ON OUTSIDE BODIES OR MEMBERS OF WORKING PARTIES

- (a) Environmental Working Group** – Nothing to report
- (b) Village Hall Management Committee** – The committee had not met since the last Council meeting

09/22 CORRESPONDENCE

- (a) Coronavirus** – newsletters from both the County and District Councils have regularly been electronically circulated.
- (b) Ham Hill Heritage Fund Project** – A response to Members comments (see min.160/21c) sent by SSDC, Countryside Manager had been distributed to Members on 28th March 22.
- (c) Ukraine** – A General Briefing note from NALC was distributed to Members on 28th March 22. Members response covered by min.13.22
- (d) NALC Services** – A letter requesting Members consider future NALC support to issues and services required by the Council was distributed to Members on 28th March 22. Members confirmed that no response was required.
- (e) Traffic Management** - In response to a resident's request for progress, correspondence was received on 28th March 22 from Traffic Management stating the planned erection of 'not suitable for HGV' signs in the village will carry forward to year 22/23. Members requested The Clerk to maintain regular communications with SSDC Traffic Department on this matter.
- (f) SSDC Play Area Inspection** – A report was distributed to Members on 3rd April 22 for review. Members confirmed no action is required at this stage, however the Clerk was requested to review the warranty for the ship as it had been noted that The paint was flaking.
- (g) Any additional correspondence** - None

10/22 CLERK'S REPORT

- (a) Defibrillator for Lower Odcombe** – The Clerk updated Members on progress for the installation of a defibrillator in the telephone box. The defibrillator had been received, with the Container awaited. A date from Western Power to reconnect the electricity supply is also awaited.
- (b) Any other item of report, since preparation of the agenda.** None

11/22 VILLAGE OF THE YEAR AWARD 2020

The Chairman updated the Council on plans to hold a poll at forthcoming village Jubilee events to ascertain parishioners' views on the investment of the £2000. Members agreed 3 options for the poll, a speed indicator device, ham stone village sign(s) and a village history project.

12/22 PLATINUM ANNIVERSARY

Miss F Cumming reported 2 off Cherry trees had been planted at the recreation ground, however soon after, it was noticed that 1 had been taken. A replacement tree will be planted. Mr P Cooper agreed to arrange for production of a ham stone plaque recognising the planting of the trees for the queens Platinum Jubilee.

13/22 UKRAINE

Having reviewed the Ukraine NALC briefing Paper, Members agreed not to pursue any formal Council support.

14/22 RANGER SERVICES AND PRICING 2022/2023

Whilst noting an increase in price, Members RESOLVED to APPROVE a continuation of Ranger services provided by South Somerset District Council (SSDC) for 2022/2023 at the same level as the previous year. The Clerk will notify SSDC accordingly.

15/22 FINANCE

The presented Bank Reconciliation Statement as of 31st March 2022 was approved by Members and duly signed.

Members noted that the bank mandate changes, approved, min. 145/21, have been enacted. The address change for receipt of bank related correspondence is in progress.

Members RESOLVED to APPROVE a list of payments presented by the Clerk and detailed below:

WEL MEDICAL LIMITED	£954.00	DEFIBRILLATOR
SALC	£60.00	CLERK TRAINING
ODCOMBE VILLAGE HALL	£45.00	HALL RENTAL CHARGES
MR T M HEATH	£293.40	DEMOCRATIC SERVICES
MRS E JAMES	£306.22	DEMOCRATIC SERVICES
MRS BARBARA APPLEBY	£72.00	INTERNAL AUDIT
NPOWER	£146.90	ELECTRICITY
KTD LTD	£409.00	RECREATION AREA CONTRACT PAYMENT – APRIL 2022

16/22 ANNUAL REPORT OF THE INTERNAL AUDITOR

It was RESOLVED to APPROVE the annual report of the internal auditor, dated 9th April 2022.

17/22 ANNUAL REVIEW OF INTERNAL CONTROL

It was RESOLVED to APPROVE the annual review of internal control, dated March 2022.

18/22 ASSET REGISTER AS AT 31ST MARCH 2022

It was RESOLVED to APPROVE the asset register, dated March 2022.

19/22 ANNUAL GOVERNANCE AND ACCOUNTABILITY FOR THE YEAR ENDING 31 MARCH 2022 – CERTIFICATE OF EXEMPTION

Council RESOLVED to APPROVE the certificate of exemption – AGAR 2021/2022 as both gross income (£21,012.05) and gross expenditure (£18,023.55) had not exceeded the £25,000 threshold.

20/22 ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2022 - SECTION 1, ANNUAL GOVERNANCE STATEMENT

The Chairman posed a series of questions to Members as detailed on the Annual governance statement 2021/22. Following 'yes responses to all 8 questions, Members RESOLVED to APPROVE the Annual Governance Statement 2021/22.

21/22 ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2022 - SECTION 2, ACCOUNTING STATEMENTS

Council RESOLVED to APPROVE the accounting statements for 2021/22.

22/22 APPOINTMENT OF INTERNAL AUDITOR

It was RESOLVED to APPROVE the continuation of Mrs B Appleby as the internal auditor for 2022/2023 at a rate of £90.00.

23/22 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING

None requested.

24/22 DATE OF NEXT MEETING

The next meeting will be held on 16th May 2022 at 7.30 p.m. at the Village Hall.

..... Chairman
16th May 2022

DRAFT