

**ODCOMBE PARISH COUNCIL**  
**77 West Street, Stoke-sub-Hamdon, TA14 6QL**

**MINUTES OF THE MEETING OF ODCOMBE PARISH COUNCIL HELD ON MONDAY 21st MARCH 2022 AT THE VILLAGE HALL, ODCOMBE (7.30 P.M. – 8:45 P.M).**

Mrs D Rennie (Chairman)  
Miss F Cumming  
Mr R Parr  
Mr K Perry

Mr P Cooper (Vice-Chairman)  
Mr R West  
Mrs J Tasker

Mr T Heath (Clerk)

**OPEN SESSION FOR ODCOMBE PARISHIONERS ONLY**

No questions raised.

**REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

A report from Cllr. Seaton was presented to Members

**152/21 TO RECEIVE ANY APOLOGIES FOR ABSENCE**

Apologies were received from Mr D Peters and Mr C Francis

**153/21 TO RECEIVE ANY DECLARATIONS OF INTEREST**

None

**154/21 MINUTES OF THE MEETING HELD ON 21<sup>st</sup> FEBRUARY 2022**

It was RESOLVED to APPROVE the minutes of the meeting held on 21<sup>st</sup> February 2022.

**155/21 CRIME, DISORDER AND COMMUNITY SAFETY**

**(a)** No report received.

**(b)** No questions raised.

**156/21 PLANNING**

**(a) APPLICATIONS FOR CONSIDERATION**

None

**(b) PLANNING UPDATES AND ANY OTHER PLANNING MATTER TO BRING TO THE ATTENTION OF THE DISTRICT COUNCIL**

It was noted that the application 22/00409/TCA, The Firs Lower Odcombe BA22 8TX, intent to Fell No. 1 Tree within a Conservation Area has been permitted.

**157/21 HIGHWAY MATTERS**

**(a) Oak Tree** Members agreed not to progress any further action.

**(b) Chinock Hollow** – Members noted that the latest update on the re-opening of Chinock Hollow advises that a report will not be published until the end of the year, however an appraisal report, distributed to members on 19<sup>th</sup> March 2022, has been issued by Somerset County Council. A public meeting has been called for Friday 25<sup>th</sup> March 2022.

**(c) Temporary Road Closure:** it was noted that Boundhay - from the junction with Dray Road, northwards for 42 metres is to be closed between 21<sup>st</sup> March and 29<sup>th</sup> April 2022.

**(d) Highway Concerns** – The clerk reported that a letter had been written to County Highways outlining Members issues with road signs in the village. No response has yet been received.

**158/21 OLD ROAD - SMALL IMPROVEMENT SCHEME**

No update has been received.

**159/21 REPORTS FROM COUNCILLORS WHO ARE ELECTED REPRESENTATIVES ON OUTSIDE BODIES OR MEMBERS OF WORKING PARTIES**

**(a) Environmental Working Group** - No report given

**(b) Village Hall Management Committee** – Miss Cumming reported that the parking of a Camper Van close to the Village Hall had caused minor issues for a wedding reception. The owners were away for a month and could not be contacted. It was agreed that that car park was available for public use by residents.

**160/21 CORRESPONDENCE**

**(a) Coronavirus** – newsletters from both the County and District Councils – NOTED.

**(b) SSDC** Election information for Town & Parish Councils in South Somerset – electronically circulated.

**(c) Ham Hill Heritage Fund Project** – Members discussed the communication distributed to them on 8<sup>th</sup> March 2022 and requested the Clerk provide feedback on their concerns relating to increased traffic through the Village the project may cause.

**(d) Additional Correspondence** - The Clerk reported receipt of an increased pricing schedule for Parish Ranger Services in F/Y 22/23. Mrs Rennie and the Clerk to propose at the next full Council meeting a scope of work for F/Y 22/23 and seek approval for continued use of this service.

**161/21 CLERK'S REPORT**

**(a) Defibrillator for Lower Odcombe** – Western Power have extended the quotation validity period for the re-connection of electricity supply to the Phone Box. A quotation for a defibrillator and casing similar the one situated at the Village Hall has been received. Mr Taylor of Greensleeves has offered to gift the Council £1250 towards the defibrillator. Members expressed their appreciation of this kind gesture. The project will now proceed in line with approval given (min. 61/21).

**(b) Recreational Maintenance Contract** – It was noted that the acceptance of the quotation received from KTD Ltd had been signed.

**(c) Any other item of report, since preparation of the agenda** – None.

**162/21 VILLAGE OF THE YEAR AWARD 2020**

It was agreed to approve at the next full Council meeting the arrangements for a poll to be held in conjunction with the village Jubilee events.

**163/21 PLATINUM ANNIVERSARY**

**(a) Planting of Cherry Trees** – It was noted that planting of 2 trees to be undertaken shortly.

**(b) Update of Village Hall event.** Mrs Rennie reported that she will act as the Council interface to those organising village Jubilee events and will report back to the next full Council meeting on progress. It was agreed that the Lower Odcombe party could be supplied with disposable crockery, cutlery, and napkins.

**164/21 TRAINING**

In line with min. 144/21, Members noted that the Clerk had undertaken training - modules, The Essential Clerk parts 2 & 3, and Year End Accounts and Audit.

**165/21 RECREATIONAL FIELD INSPECTION**

Members agreed to introduce an improved method of identifying actions and prioritisation on future Recreational Field Inspection reports.

**166/21 APPOINTMENT OF INTERNAL AUDITOR**

It was RESOLVED to APPROVE the appointment of Mrs B Appleby as the Internal Auditor for year 21/22.

**167/21 FINANCE**

(a) It was RESOLVED to approve the Bank Reconciliation Statement as of 31<sup>st</sup> January 2022.

(b) It was RESOLVED to approve the Bank Reconciliation Statement as of 28<sup>th</sup> February 2022.

(c) Members are asked to note the receipt of 0.41p interest on 28<sup>th</sup> February 2022.

(d) Members are asked to note the receipt of a VAT credit of £776.14 on 21<sup>st</sup> February 2022

(e) It was RESOLVED to APPROVE the following payments:

South Somerset District Council	£127.20	Playground Inspections
South Somerset District Council	£186.48	Ranger Services Jan
South Somerset District Council	£473.76	Ranger Services Feb
Mrs D Rennie	£45.00	Chairmans Allowance
SLCC	£120.00	Membership
Mrs E James	£365.53	Democratic Services
Mr T Heath	£298.50	Democratic Services
Mr T Heath	£70.98	Clerk Expenses
HMRC	£565.80	PAYE

**168/21 BANK STANDING ORDERS**

It was RESOLVED to APPROVE a bank standing order be arranged (monthly between March 22 to November 22 for payment to KTD Ltd.

**169/21 CLERKS TELEPHONE**

It was RESOLVED to APPROVE a direct debit sim only contract (12 months) up to the value of £10 per month Inc. VAT. be arranged for the Clerks telephone.

**170/21 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING**

Ukraine  
Ranger Services F/Y 22/23

**171/21 DATE OF NEXT MEETING**

The next meeting will be held on 11<sup>th</sup> April 2022 at 7.30 p.m. at the Village Hall.

..... Chairman  
11<sup>th</sup> April 2022