

ODCOMBE PARISH COUNCIL
77 West Street, Stoke-sub-Hamdon, TA14 6QL

MINUTES OF THE MEETING OF ODCOMBE PARISH COUNCIL MONDAY 20th JUNE 2022
AT THE VILLAGE HALL, ODCOMBE (7.30pm to 9.30pm)

Cllr F Cumming
Cllr R Parr
Cllr R West
Cllr K Perry
Cllr C Francis
Mr T Heath (Clerk)
1 Member of the public
District Councillor G Seaton (part-time)
County Councillor M Hewitson (part-time)

47/22 ELECTION OF CHAIRMAN

In the absence of the Chair and Vice Chair the Clerk requested proposals for a Chairman for this meeting only. It was proposed by Cllr West and seconded by Cllr Cumming that Cllr Parr act as Chairman for the meeting. All Councillors agreed to the proposal with Cllr Parr accepting the role.

48/22 TO RECEIVE ANY APOLOGIES FOR ABSENCE

Apologies for absence, were received from Cllr Peters and Cllr Rennie.

49/22 MINUTES OF THE MEETING HELD ON 16th MAY 2022

It was RESOLVED to confirm the minutes of the meeting held on 16th May 2022, which were then duly signed by the Chairman.

50/22 PUBLIC SESSION

No matters were raised by the public

51/22 CO-OPTION OF PARISH COUNCILLORS

Following a proposal from Cllr West and seconded by Cllr Perry it was RESOLVED to APPROVE the application from Mr Colin Francis as Councillor to Odcombe Parish Council. Subsequently Mr Francis signed his declaration of acceptance of office, witnessed by the Clerk and provided a completed register of members interest document.

The Clerk reported that a further application had been received from Mr John Ashton, who unfortunately, due to work commitments could not attend the meeting. The Clerk read out a short statement from Mr Ashton. Although the Council were very appreciative of Mr Ashtons application, given his absence and that of the Chair and Vice Chair it was agreed by all Members to defer consideration of the application until the next Council meeting.

52/22 CRIME, DISORDER AND COMMUNITY SAFETY

No report was provided by the PCSO.

No new issues or concerns were raised.

It was agreed that Cllr Parr and Cllr Cumming should work with the Clerk to determine a requirement set and plans for CCTV in the Village Hall car park and report back to Council with a recommendation at the July meeting.

The Council were appreciative of Cllr Peters offer to fit the, now delivered speed humps in the Village Hall car park. The Clerk reported that Cllr Peters would not be able to undertake the task until mid-July 22.

53/22 PLANNING

One amended application had been received, reference 21/03305/FUL, New Close, Old Road, Higher Odcombe. It was RESOLVED to OBJECT to the amended application on the following grounds:

it is contrary to Local Plan SS2.

It is contrary to the National Planning Policy Framework as it is not in a sustainable location due to access to community facilities.

It is contrary to climate change as cars will be needed.

Two new planning applications were reviewed by Council.

Application 22/01612/HOU, 31 Westbury Gardens, Odcombe. It was RESOLVED to SUPPORT the application with one caveat that the two-storey side extension to be materials matching existing. Council accepted that the single storey rear extension could be in render, as the rear extension would be less visible from the street scene.

Application 22/01665/HOU, Avonlea, Ham Hill Road, Odcombe. It was RESOLVED to SUPPORT the application with no comments.

54/22 HIGHWAY MATTERS

The Clerk reported that no action plan had been received from County Highways to rectify issues identified in Cllr Peters correspondence to County Highways, and that a temporary road closure was planned for 12th July on Ham Hill Road.

55/22 CORRESPONDENCE

Nothing discussed by Council

56/22 VILLAGE OF THE YEAR AWARD 2020

The Clerk read out the results of the recent ballot to determine how to spend the award of £2000. The winning proposal of the ballot was erecting of a village Ham stone sign.

Cllr Peters and the Clerk to report back at the next Council meeting on costs and plans for completing this task.

57/22 FINANCE

The Clerk reported the final position relating to the grant the Council provided to the Village Hall Jubilee committee, which resulted in a total expenditure of £490.09.

Following a proposal by Cllr Francis and seconded by Cllr Perry, it was RESOLVED to APPROVE the end of May 22 bank reconciliation statement and payments detailed below.

£546.00	Wel Medical	Defib Container
£293.40	Mr T Heath	Democratic Services
£742.43	Workplace Depot	Speed Humps
£62.97	Mr T M Heath	Clerk Expenses

**58/22 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)2021/2021
FORM 2**

The Clerk reported that an error had been made in the submission of the AGAR as the wrong forms had been issued to the Council. Therefore, it was agreed that the Clerk would transfer information already approved by Council onto the correct forms. If any differences are seen when transferring such information, the Clerk shall come back to Council and advise.

59/22 ONLINE BANKING

Decision on on-line banking deferred to next meeting

60/22 CODE OF CONDUCT

A decision was made for the Clerk to present for adoption an amended Code of Conduct to a future Council meeting.

61/22 COMMUNICATION STRATEGY

It was agreed that Cllr Peters, Cllr Parr, and the Clerk prepare a communication strategy and present to Council for adoption at a future meeting.

62/22 MATTERS ARISING FROM CLERK'S REPORT

The Clerk reported the progress on the Lower Odcombe defibrillator project. Western Power are due to connect the electrical supply on 23rd June 22 with Sparks Electrical Services authorised by Council to mount and install the defibrillator and container on the 28th June 22. The Clerk will arrange an official opening event accordingly.

63/22 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING

No items were tabled.

64/22 DATE AND TIME OF NEXT MEETING

The next Council meeting is scheduled for 18th July, starting at 7:30pm.

..... Chairman
18th July 2022