

**ODCOMBE PARISH COUNCIL**  
**77 West Street, Stoke-sub-Hamdon, TA14 6QL**

**MINUTES OF THE ANNUAL MEETING OF ODCOMBE PARISH COUNCIL HELD ON  
MONDAY 19<sup>th</sup> June 2023 AT THE VILLAGE HALL, ODCOMBE (7.30 p.m. – 9.40 p.m.)**

**PRESENT:**

Cllr D Peters (Chair)	Cllr K Perry
Cllr D Rennie	Cllr R Parr
Cllr. F Cumming	Cllr B Duffy
Cllr R West	
Mr T M Heath (Clerk)	

**REPORTS FROM COUNTY COUNCILLORS**

No County Councillor present, however monthly report distributed to Members ahead of the meeting.

**44/23 TO RECEIVE ANY APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. J Ashton and Cllr. C Francis .

**45/23 DECLARATIONS OF INTEREST IN AGENDA ITEMS**

No declarations of interest in agenda items were tabled.

**46/23 MINUTES OF THE MEETING HELD ON 15<sup>th</sup> MAY 2023**

It was **RESOLVED to APPROVE** the minutes of the meeting held on 15<sup>th</sup> May 2023 with no amendments to those published in draft.

**47/23 CHAIRMANS OPENING REMARKS**

The Chairman welcomed Rachel Davies, the Chair of the Village Hall Committee who explained the complexities of administering the hall. Moving forward, both Chairs agreed to work closely together to deliver positive outcomes for the village.

**48/23 PUBLIC SESSION**

No members of the public were present.

**49/23 VARIANCE ANALYSIS**

It was **RESOLVED to APPROVE** the 2022/2023 variance analysis report which can be viewed on the Parish Council website under the audit section.

**50/23 FINANCE**

It was **RESOLVED to APPROVE** the bank reconciliation statement dated 31st May 2023.

It was **RESOLVED to APPROVE** the following list of payments

£108.47	Mr T M Heath	Expenses inc. anti-virus software
£90.00	Tony Doble	Willow removal
£259.40	HMRC	PAYE
£35.00	ICO	Subscription
£7.50	Tesco	Clerks Phone
£648.75	KTD Ltd	Grounds Maintenance
£318.20	Mr T Heath	Democratic Services
£52.59	Npower	electric supplied

It was **RESOLVED to APPROVE** the removal of Cllr. Parr from both NatWest Bank account mandates and replace with Cllr. Duffy.

### **51/23 SOLAR LIGHTING**

Following a lengthy optioneering phase and review of quotations it was **RESOLVED to APPROVE** the change of the 2 street lights in the Village Hall car park from electric powered to solar and therefore place a contract with Prolectric for the supply and fit. In addition, Members approved the costs associated with disconnecting the power supply and costs up to £100 associated with National Grid charges. It was noted that some minor tree surgery will be required around one of the lights. It was **RESOLVED to APPROVE** amendment to the 2023/2024 budget to reassign £4,300 from the 'undistributed budget' line to a new line titled 'Solar Lighting'. This change has no impact on the overall expenditure budget for this financial year.

### **52/23 GROUNDS MAINTENANCE TASKS**

As specified within the contract, Council requested the following tasks be undertaken by KTD this month:

- Visibility Splays throughout village strimmed
- Grass and hedges trimmed around signs

It was agreed that the cutting of grass at the entrance to the Village Hall should take place during August.

### **53/23 REPORTS FROM WORKING PARTIES AND OUTSIDE BODIES**

Environmental Working Party – Nothing to report

Communication Working Party – Cllr. Peters reported that the quarterly newsletter submission is being drafted and the Parish Council website is due a review in the near future.

Car Park Working Party – It was agreed to obtain quotes for the repair of potholes in the Village Hall car park

Planning Working Party – see minute. 56/23

Finance working Party - Nothing to report

Local Community Network – first meeting scheduled for 20<sup>th</sup> July 2023

### **54/23 CORRESPONDENCE**

Following receipt of an email from a resident requesting grounds maintenance work to be carried out in various areas of Chapel Hill it was agreed to review the lease that the Parish Council has with Somerset Council to confirm areas of responsibility. It was recognised conversations may be needed with County Highways on some associated matters.

Council confirmed that no discussions took place with County Highways over the specific placement of 7.5t signs throughout the village.

Members noted residents correspondence relating to a delivery vehicle entering the 7.5t exclusion zone along Dray Road and the subsequent interaction by the Clerk with the associated company.

### **55/23 CRIME, DISORDER AND COMMUNITY SAFETY**

The designated PCSO attended the meeting and briefed Council on ongoing problem areas which include anti-social driving, anti-social behaviour and an issue associated with a motor bike and horses. It was pointed out that Odcombe's issues are very minor compared with other areas of South Somerset. It was agreed that the PCSO would attend village events to provide residents with an opportunity to meet the PCSO and ask questions.

**56/23 PLANNING**

The Clerk reported the current position of planning applications.

**Applications Approved In Month**

21/03305/FUL - Demolition of existing dwelling and outbuildings and the erection of 3 No. dwellings, garages, access, landscaping, and associated works (revised application of 21/00447/FUL), New-Close Old Road Higher Odcombe Yeovil Somerset BA22 8XA, Application Permitted with Conditions

**Applications Awaiting Decisions**

23/00685/COL - Application for a Lawful Development Certificate for an Existing Use; confirmation of Use Class of building as a single private dwellinghouse. Church View Chapel Hill Odcombe Yeovil Somerset BA22 8UH.

**New Applications**

23/01348/DOC1 - Discharge of Condition No. 3 (Materials) of Planning Application 16/00149/FUL, Little Orchard Church Terrace Higher Odcombe Yeovil Somerset BA22 8UQ.

23/01356/LBC - Replacement of the front door to the dwelling, 32B Lower Odcombe, Yeovil Somerset BA22 8TX. Council recommended approval.

**57/23 HIGHWAY MATTERS**

Council discussed options relating to speeding vehicles, min.26/23 refers. It was decided to invite County Highways to the village to discuss options for traffic calming measures in the area of the junction where Ham Hill Road becomes Camp Road - and is crossed by Old Road. Members would also like to discuss with a neighbouring Parish the merits of investing in a Speed Indicator device and a speed watch scheme. Council agreed to consult with our PCSO to help understand what speed management measures are genuinely worthwhile - on the basis that she will have seen a variety of approaches across the county.

**58/23 HAMSTONE UPDATE**

Cllr. Peters reported that we have made no further progress on the installation of the new Hamstone village sign that is to be located on the Camp Road access to the village. Harvey Stone informed the Member that they are under significant pressure with other work and still cannot commit to a firm date for completion.

**59/23 MATTERS ARISING FROM CLERK'S REPORT**

Members noted the request to Somerset Council to have the bins at the Recreational Ground emptied more frequently.

Members noted the Clerks report dated 13<sup>th</sup> June 2023.

**60/22. ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING**

Village Hall salt Bin

Internal Auditor

**61/22 DATE AND TIME OF NEXT MEETING**

The next meeting of council will take place at 7.30 p.m. on Monday 17<sup>th</sup> July 2023.

..... Meeting Chair

17<sup>th</sup> July 2023