

Odcombe



Parish Council

77 West Street, Stoke-sub-Hamdon, TA14 6QL

MINUTES OF THE MEETING OF ODCOMBE PARISH COUNCIL HELD ON MONDAY 19th FEBRUARY 2024 AT THE VILLAGE HALL, ODCOMBE (7.00pm to 8.35pm)

PRESENT:

Cllr. D Rennie (Chair)

Cllr F Cumming

Cllr B Duffy

Cllr C Francis

Cllr R West

Mr T M Heath (Clerk)

186/23 TO RECEIVE ANY APOLOGIES FOR ABSENCE

Apologies were received from Cllr D Peters, Cllr K Perry, Cllr R Parr, and Cllr. J Ashton

187/23 DECLARATIONS OF INTEREST IN AGENDA ITEMS

None raised

188/23 MINUTES OF THE MEETINGS

Following a proposal from Cllr. Francis, seconded by Cllr. Duffy, it was **RESOLVED to APPROVE** the minutes of the meetings held on 15th January 2024 and 25th January 2024.

189/23 PUBLIC SESSION

No members of the public were present at the meeting.

190/23 REPORTS FROM WORKING PARTIES AND OUTSIDE BODIES

Environmental Working Party – No report provided.

Recreational Area Working Party – The Clerk reported a draft contract has been prepared between the Parish Council and Premier Landscaping. Signing of the contract is expected imminently.

Although absent from the meeting, Cllr. Parr requested the Clerk to make Council aware of his position regarding the contractors plans for reinstatement of the ground following recent electrical cable works. Whilst sympathetic to Cllr. Parrs view that reinstatement works should be led by the Parish Council, funded by others, Council took the decision to allow the contractor to complete the work as planned.

Communication Working Party – A draft communication via the Village newsletter is being prepared and will be submitted ahead of the deadline date of 23rd February 2024.

Car Park Working Party – It was reported that resurfacing work in the car park had been completed. The surveyor has inspected the end product and is content works meet the agreed specification. The Clerk was requested to obtain a Rough Order Magnitude quote for painting of car parking line spaces and report back to the next meeting.

Planning Working Party –

Council noted the position of sentenced application, 23/02891/HOU - The erection of detached two bay carport to the front of the dwelling, Beverley, Lower Odcombe, Yeovil, Somerset, BA22 8TW which has been permitted with conditions.

A new application; replacing a kitchen door with a new fire door at Odcombe Lodge, Yeovil Road, Montacute, Yeovil, Somerset, BA22 8TN was sentenced by Council who gave their support.

Finance Working Party – The working party met ahead of the meeting to review the current position of Council finances, no issues were raised to Council.

Local Community Network (LCN) – No updates were reported.

Asset and Service Devolution Working Party - An online meeting between the Asset and Service Devolution Working Party and Somerset Council was undertaken on 17th January 2024. Cllr. Duffy briefed Council on the main points raised which included no immediate (year 24/25) reduction in services, such as highways and bin collections within the parish of Odcombe are expected, however continued dialogue with Somerset Council will be required to ensure that the Parish Council are made aware of any future risks to services ahead of time.

Village Hall Representative – No meeting of the Village Hall committee has taken place over the last month.

191/23 FINANCE

It was **RESOLVED to APPROVE** the bank reconciliation statement dated 31st January 2024.

It was **RESOLVED to APPROVE** the following list of payments

£27.99	Mr T M Heath	Expenses
£25.00	Village Hall	Hire of hall
£127.20	Somerset Council	Play area inspections
£1674.19	Energieo	Car Park Lighting
£7.50	Tesco	Clerks Phone
£475.97	Mr T Heath	Democratic Services
£383.02	G Slade	Professional advice

Members noted receipt of £22.61, interest from NatWest

192/23 RISK REGISTER

It was **RESOLVED to APPROVE** the February 2024 risk register.

193/23 COUNCILLOR TRAINING

It was **RESOLVED to APPROVE** Cllr. Duffy attending a planning application on-line training event at a cost to Council of £25.00.

194/23 SINAGE

Council reviewed a set of proposals for changes to signage around the recreational ground and subsequently actioned the Clerk to present costs, proposed words, locations, material type and sizes for new signs and report back to a future Council meeting.

195/23 MAINTENANCE TASKS

A list of additional maintenance tasks were presented to Council for their consideration. It was agreed to undertake painting of one metal hand rail leading from Chapel Hill to the recreational ground and the metal hand rail leading to the recreational ground from Rex Road, painting of three green benches located around the recreational ground and three metal posts which currently support signs at a total cost of £450.00. The Clerk was actioned to obtain a quote for replacing the notice board that houses the village map.

196/23 CRIME, DISORDER AND COMMUNITY SAFETY

Nothing raised.

197/23 HIGHWAY MATTERS

The Clerk was asked to write to Somerset County Highways department regarding blocked drains along Camp Road.

Cllr. Peters and the Clerk met with County Highways to discuss water flowing into a residents property, the source of the water comes from the recreational ground drainage system that runs onto Chapel Hill and then channels into the estate of the resident, min.173.23 refers. The outcome of the meeting was for Highways to work up potential solutions and if affordable undertake works to resolve the problem. Highways pointed out that a small contributing factor to the problem was the condition of vegetation and ditches that run along Chapel Hill, the opposite side to the recreational ground. The Clerk was asked to write to the land owner requesting maintenance tasks be carried out.

Cllr. Peters met with a resident who had previously raised concerns over speeding along Chapel Hill, min. 180.23 refers. At the meeting the resident enquired about the possibility of a section of Chapel Hill converting to a 'one way traffic system' Following enquiries with County Highways over cost and likelihood of Somerset Council supporting this, Council agreed not to pursue this request.

198/23 CORRESPONDENCE

Following a request from the Church to maintain roadside verge areas outside the walls of the churchyard Council agreed to add this to the list of tasks for the Ranger service, commencing in April 2024.

Council received a request from Yeovil Town Council to support financially the upkeep of various facilities in Yeovil starting in financial year 25/26. Council were sympathetic to the request for support and will consider this further when work starts later this calendar year in setting precept demands, budgets etc. for 25/26.

A letter was received from Somerset Council requesting expressions of interest in contributing financially to the preservation of the Visitor Information Centre at Cartgate Picnic Site. Following discussion, Council decided not to support this request.

199/23 MATTERS ARISING FROM CLERK'S REPORT

Council noted the Clerks report dated 12th February 2024.

Council were supportive of the Clerk leading on engagement with other local Clerks with the objective of supporting each other on common issues of the day. The first session is planned for 22nd February 2024.

200/23 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING

Baseline of 2024/2025 budget and reserve lines.
Priority tasks for the Ranger

201/23 DATE AND TIME OF NEXT MEETING

The next meeting of council will take place at 7.00 p.m. on Monday 18th March 2024.

.....Meeting Chair

18th March 2023