

# Odcombe



Parish Council

77 West Street, Stoke-sub-Hamdon, TA14 6QL

## MINUTES OF THE MEETING OF ODCOMBE PARISH COUNCIL HELD ON MONDAY 18th MARCH 2024 AT THE VILLAGE HALL, ODCOMBE (7.00pm to 8.20pm)

### PRESENT:

Cllr D Rennie (acting Chair)

Cllr F Cumming

Cllr C Francis

Cllr R Parr

Cllr R West

3 members of the public

Mrs E James (acting Clerk)

### **202/23 TO RECEIVE ANY APOLOGIES FOR ABSENCE**

Apologies for absence were received by Cllr Ashton, Cllr Duffy, Cllr Mr Perry & Cllr Peters.

### **204/23 DECLARATIONS OF INTEREST IN AGENDA ITEMS**

None raised

### **205/23 MINUTES OF THE MEETINGS**

It was **RESOLVED to APPROVE** the minutes of the Council meeting held on 19th February 2024.

### **206/23 PUBLIC SESSION**

Councillors were addressed by 2 members of Odcombe Football Club. It was **NOTED** that to be able to apply for a grant towards the costs of ground maintenance, the club needed to prove that it had security of tenure, preferably for ten years. The Parish Council are supportive but as the Parish Council do not own the land a licence between the Club and Somerset Council was required. It was **AGREED** that the Clerk should contact Somerset Council and advise that the Parish Council would support this. It was **AGREED** that this should be an agenda item at the next meeting.

Councillors were addressed by 1 member of the public regarding the village map and advised that a copy of the original map could be updated.

## 207/23 REPORTS FROM WORKING PARTIES AND OUTSIDE BODIES

**Environmental Working Party** – daffodils have been planted on Camp Road.

**Recreational Area Working Party** – no written report but it was **AGREED** to ascertain an indicative cost of hedge laying for the hedge on Chapel Hill, adjacent to the recreation ground. It was also **AGREED** to obtain indicative costs for renovating the surface of the BMX track with possibly either tarmac or concrete.

**Communication Working Party** – No report

**Car Park Working Party** – investigation ongoing into the painting of lines in the car park and also, how many disabled places were required.

**Planning Working Party** –

Council noted the position of current planning applications:

**Applications Approved/Refused In Month** – None

**Applications Awaiting Decision** - Replace the kitchen door with new fire door. Style to match existing, Odcombe Lodge Yeovil Road Montacute Yeovil Somerset BA22 8TN.

Notification of intent to carry out tree surgery work to No. 1 tree within a Conservation Area, Lake Cottage, Lower Odcombe, Yeovil, Somerset, BA22 8TY.

**New Applications in Month** - Notification of intent to fell two trees within a Conservation Area, Wits End, Lower Odcombe, Yeovil, Somerset, BA22 8TY.

**Finance Working Party** – The working party met on 10th March 2024, and no issues were raised.

**Local Community Network (LCN)** – It was **AGREED** to register an interest with the proposed Somerset Council Highway Steward scheme.

**Asset and Service Devolution Working Party** – No report.

**Village Hall Representative** – Cllr. Cumming advised that the AGM of the village hall had been held, offering a summary of the activities of the last year.

## 208/23 FINANCE

It was **RESOLVED to APPROVE** the bank reconciliation statement dated 29<sup>th</sup> February 2024.

It was **RESOLVED to APPROVE** the following list of payments

£45.13	Mr T M Heath	Expenses
£10,344	R Moore	Car Park Refurbishment
£353.80	HMRC	PAYE
£7.50	Tesco	Clerks Phone
£463.57	Mr T Heath	Democratic Services
£21.92*	Npower	Electricity costs

\*As the account is £35.07 in credit no monies will be debited from Councils bank account.

Members noted receipt of £18.44, interest from NatWest.

## 209/23 2024/2025 BASELINE BUDGET

It was **RESOLVED to APPROVE** the 2024/2025 baseline budget as circulated to Members with the agenda. Members **AGREED** to be publish the budget on Council's website.

### **210/23 MAINTENANCE MATERIALS**

- (a) It was **RESOLVED to APPROVE** expenditure up to £150 for the purchase of additional paints.
- (b) Council thanked Cllr. Ashton for his significant contribution to the cost of paints and materials.

### **211/23 SINAGE**

- (a) It was **RESOLVED to APPROVE** expenditure of £75 for refurbishment of the noticeboard housing the village map, together with a replacement screen.
- (b) It was **AGREED** to request that the Clerk ascertain the cost of printing a replacement map of the village, following updates to the map.
- (c) With regard to new signs to be placed around the recreation ground, it was **AGREED** to replace the wording "Polite Notice" with "Welcome" and also add "Please report any problems to .....telephone number."
- (d) With regard to a new sign for the wall of the village hall, it was agreed to change the wording to: "This car park is managed by Odcombe Parish Council. Should there be any issue, please contact the Clerk on ....."

### **212/23 RANGER TASKS**

- (a) Council noted the contract for 2024/2025 has been signed.
- (b) Council **AGREED** a list of tasks for the Ranger to complete, these included:
- edging of car park (following on from refurbishment)
  - weeding of car park
  - spray BMX track
  - strim around church (outside of wall)
  - Ham Hill Road – drains beside speed bumps to be cleared regularly.

### **213/23 CRIME, DISORDER AND COMMUNITY SAFETY**

Nothing raised.

### **214/23 HIGHWAY MATTERS**

- (a) The Clerk has written to the land owners of the field along Chapel Hill requesting the ditches are regularly maintained and vegetation overhanging the road is cut back. To date no response to the letter has been received.
- (b) Highways are considering options to solve the flooding issue along Chapel Hill brought to Councils attention by a resident at the January 2024 meeting.
- (c) Council noted that vegetation along Shady Alley Lane requires cutting back and therefore, requested the Clerk to write to the property owners along Chapel Hill asking that they take appropriate action.

### **215/23 CORRESPONDENCE**

No items requiring a decision were raised.

### **216/23 MATTERS ARISING FROM CLERK'S REPORT**

- (a) Members **NOTED** the Clerks report dated 11<sup>th</sup> March 2024
- (b) Members **NOTED** the Clerks plan for 2024/2025

### **217/23 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING**

Letter to Somerset Council regarding Odcombe Football Clubs request  
Lining of car park  
Cost of a map replacement  
BMX track options and costings

**218/23 DATE AND TIME OF NEXT MEETING**

The next meeting of council is planned for Monday 15th April 2024 starting at 7:00pm

.....Meeting Chair  
15<sup>th</sup> April 2024