

Odcombe



Parish Council

77 West Street, Stoke-sub-Hamdon, TA14 6QL

MINUTES OF THE MEETING OF ODCOMBE PARISH COUNCIL HELD ON MONDAY 15th JULY 2024 AT THE VILLAGE HALL, ODCOMBE (7.00pm to 8.45pm)

PRESENT:

Cllr D Peters (Chair)
Cllr D Rennie
Cllr F Cumming
Cllr R West
Cllr B Duffy
Cllr K Perry
Cllr C Francis
Mr T M Heath (Clerk)

Council received a verbal report from Unitary Councillor Hewitson. Issues with overgrown areas within the village were discussed. Councillor Hewitson offered to support. It was agreed for the Clerk to write with a list of issues and provide supporting photographs.

Councillor Hewitson noted the Parish Council's concerns over diversion routes, in particularly the impact of routes that run through Chapel Hill.

63/24 TO RECEIVE ANY APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr J Ashton and Cllr R Parr.

64/24 DECLARATIONS OF INTEREST IN AGENDA ITEMS

No declarations of interest in agenda items were raised.

65/24 APPROVAL OF MINUTES

It was **RESOLVED to APPROVE** the minutes of the meeting held on 17th June 2024, which were duly signed by the Chair.

66/24 PUBLIC SESSION

Nothing raised.

67/24 MATTERS ARISING FROM PREVIOUS MEETING

- (a) The replacement bearing repair to the roundabout has been tasked.
- (b) The issues with weeds coming through the newly laid car park area have been resolved by the contractor.

68/24 CRIME, DISORDER AND COMMUNITY SAFETY

- (a) Report from the PCSO
The PCSO gave a brief verbal report. Moving forward a report of Odcombe's crime statistics will be provided using a new reporting tool. However, it was recognised that the village does not have a significant problem with crime or anti-social behaviour when comparing to other local areas. The Clerk provided details of a resident who is experiencing difficulties with parking in Broadway. Other disrespectful and potentially unlawful parking issues were discussed with the PCSO agreeing to look into these where the police have powers to act.
- (b) No additional issues were discussed.

69/24 ASSET REGISTER

Council **RESOLVED to APPROVE** the up-dated asset register which will be placed on the Council's website.

70/24 RISK REGISTER

Council **RESOLVED to APPROVE** the up-dated risk register which will be placed on the Council's website. The register aligns with the recently adopted Risk Management Plan.

71/24 PLAY AREA INSPECTION REPORT

Council **NOTED** the recently received report from Somerset Council. It was **AGREED** to prune overhanging branches around the sea horse spring rider and the horse spring rider.

72/24 FINANCE

- (a) The bank reconciliation statement as of 30th June 2024 was **APPROVED**.
- (b) A list of payments, detailed below were **APPROVED**.
- | | | |
|---------|---------------------|-------------------------------|
| £97.78 | Mr T M Heath | Expenses (inc anti-virus) |
| £920.00 | Premier Landscaping | Grounds Maintenance |
| £25.00 | Village Hall | Use of facility (qtr. charge) |
| £8.09 | Tesco | Clerks Phone |
| £475.97 | Mr T Heath | Democratic Services |
| £4.69 | Npower | Electricity costs |
| £12.22 | Npower | Electricity costs |
- Council **NOTED** receipt of £22.99 monthly interest from NatWest and £281.46 quarterly interest from the Unity Trust savings account.
- (c) Council **NOTED** the quarterly financial monitoring statement with no issues raised.
- (d) Members **NOTED** the six-monthly VAT claim of £2090.91.
- (e) Council unanimously **APPROVED** transferring £32,000 into a six-month fixed term savings account.

73/24 REPORTS FROM WORKING PARTIES AND OUTSIDE BODIES

- (a) Environmental Working Party – Options for tidying up the bund were discussed.
- (b) Recreational Area Working Party - Nothing reported or discussed.
- (c) Communication Working Party – Council gave authority for Cllr. Peters and the Clerk to explore website options with the aim of making the site more contemporary and user friendly.
- (d) Car Park Working Party - Nothing reported or discussed.
- (e) Planning Working Party – Following a review by Members, Council **AGREED** to support planning application 24/01417/HOU, 4 Orchard Close, Odcombe.
- (f) Finance Working Party – Met 15th July 2024, no issues raised.
- (g) Local Community Network - Nothing reported or discussed.
- (h) Asset and Service Devolution Working Party - Nothing reported or discussed.
- (i) Village Hall Representative – Nothing reported or discussed.

74/24 RANGER TASKS

Council acknowledged the good work undertaken to date. No further tasks were added to the list.

75/24 HIGHWAY MATTERS

Council **AGREED** to a 'walk around the village morning with the objective of identifying areas of the village that require remedial action. A report will then be issued to County Councillor Hewitson and tasks actioned onto the Ranger.

76/24 CORRESPONDENCE

A resident had written to Council regarding the Hamstone seat at the recreational ground asking if the seat could be moved to a more prominent position. The resident also requested the plaque on the wall opposite the old school be cleaned and made visible. Council will look at these points when undertaking the village walk around.

Council **AGREED** they would welcome a conversation with Somerset Council regarding devolution of the recreational ground asset.

77/24 MATTERS ARISING FROM THE CLERK'S REPORT

Members **APPROVED** expenditure of £180.00 plus VAT for a survey and report of trees on Council managed land or those that overhang the land.

78/24 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING

No specific items were requested.

79/24 DATE AND TIME OF NEXT MEETING

The next meeting of council is planned for Monday 19th August 2024 starting at 7:00pm.

80/24 EXCLUSION OF PRESS AND PUBLIC

A resolution was **UNANIMOUSLY CARRIED** to exclude the press and public so commercial in confidence business can be discussed.

81/24 LINE MARKING OF THE CAR PARK

Members unanimously **AGREED** to award the contract for line marking the recreational ground car park to South Coast Markings Limited at a cost of £1300.00 plus VAT. Hiring of a sweeper to clear loose material was also **APPROVED** at a cost of up to £100.00. Council **APPROVED** the transferring of £1660.00 budget from 'earmarked reserves' into the Car Park refurbishment line, see appendix A.

82/24 CHAPEL HILL

Members unanimously **AGREED** to award the contract for cutting back overhanging vegetation along Chapel Hill to Fern Garden and Tree Services at a cost of £1500.00 plus VAT.

APPENDIX A – Amended budget for 2024/2025

Income	
Description	24/25 Budget £
Precept	22793
Interest	1000
VAT Reclaim	3500
Football Fees	170
Total	27463

Expenditure	
Description	24/25 Budget £
Clerk Salary and PAYE	7300
Auditor	240
Clerks Milage	230
Office Expenses	900
Insurance	600
Subscriptions	450
Meeting Costs	100
Training	100
Chairmans Fund	75
Grants	2000
Play Inspections and Maintenance	917
Grounds & Village Maintenance	11500
Electricity	250
TRO	0
Hamstone	0
Solar Lighting	0
Undistributed Budget	0
Purchase of Equipment	2000
Car Park Refurbishment	12004
Total	38666
General Reserves	8033
Earmarked Reserves	35340

.....Meeting Chair

19th August 2024