

# Odcombe



Parish Council

77 West Street, Stoke-sub-Hamdon, TA14 6QL

## MINUTES OF THE MEETING OF ODCOMBE PARISH COUNCIL HELD ON MONDAY 19th AUGUST 2024 AT THE VILLAGE HALL, ODCOMBE (7.00pm to 9.00pm)

### PRESENT:

Cllr D Peters (Chair)  
Cllr D Rennie  
Cllr F Cumming  
Cllr R West  
Cllr B Duffy  
Cllr K Perry  
Cllr C Francis  
Cllr R Parr  
Mr T M Heath (Clerk)

### **83/24 TO RECEIVE ANY APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr J Ashton.

### **84/24 DECLARATIONS OF INTEREST IN AGENDA ITEMS**

No declarations of interest in agenda items were raised.

### **85/24 APPROVAL OF MINUTES**

It was **RESOLVED to APPROVE** the minutes of the meeting held on 15<sup>th</sup> July 2024, which were duly signed by the Chair.

### **86/24 PUBLIC SESSION**

A member of the public brought to Council's attention ongoing issues with speeding through Lower Odcombe and provided details of specific events where vehicles had been damaged. Council **AGREED** to arrange an on-site meeting with County Highways and if possible other key stakeholders to discuss options for traffic calming measures. Members also agreed to undertake a further leaflet drop in Lower Odcombe requesting any issue or concern with speeding through the area be reported via email to the Clerk.

### **87/24 COUNTY COUNCILLOR REPORT**

No County Councillor was present to report.

### **88/24 CRIME, DISORDER AND COMMUNITY SAFETY**

Nothing reported or discussed that required a decision from Council. The PCSO was not in attendance.

#### **89/24 MATTERS ARISING FROM PREVIOUS MEETING**

- (a) The replacement bearing repair to the roundabout is scheduled for 30<sup>th</sup> August 2024.
- (b) Cllr. Peters reported on the car park line marking project. Unfortunately, despite best efforts of members of Council supported by a member of the public it was not possible to get the car park surface into a position where line marking, as planned, could take place. It was therefore **AGREED** to trial a line of bays, self-marking the curb and using a 'T template' to identify the bay area.
- (c) The Clerk reported that a short-term fixed term savings account could not be opened with Unity Trust Bank as the minimum deposit criteria is set at £85,000.
- (d) The Clerk reported the tree survey is scheduled for 23<sup>rd</sup> August 2024 with the cutting back of overhanging vegetation along Chapel Hill planned for mid-September 2024.

#### **90/24 SOMERSET ASSOCIATION OF LOCAL COUNCILS**

It was **RESOLVED to APPROVE** continued membership to the Somerset Association of Local Councils for year 24/25 at a cost of £227.30.

#### **91/24 RECREATION GROUND USAGE AND ACCESS POLICY**

Council unanimously **RESOLVED to ADOPT** a recreation ground usage and access policy which will be available for viewing on Council's website.

#### **92/24 HEDGE CUTTING**

Following the village 'walkaround' Members discussed the cutting back of overhanging hedges along Boundhay, Dray Road and Lower Odcombe. Council requested the Clerk to engage with Somerset Council asking them to undertake the 'hedge cutting' works as it was deemed this to be their responsibility. If Somerset Council refuse to undertake the task, Council **APPROVED** the works to be undertaken by a private contractor at a cost of up to £800.00.

#### **93/24 FINANCE**

- (a) The bank reconciliation statement as of 31st July 2024 was **APPROVED**.
- (b) A list of payments, detailed below were **APPROVED**.

£22.79	Mr T M Heath	Expenses
£1235.00	Premier Landscaping	Grounds Maintenance
£200.00	South Coast Line Markings	Car Park
£227.36	SALC	Membership
£216.00	Vision ICT	.gov Email accounts
£81.60	Stable Design	Village Map
£106.19	Mr D Peters	Hire of sweeper
£8.09	Tesco	Clerks Phone
£475.97	Mr T Heath	Democratic Services
£17.49	Npower	Electricity costs

Council **NOTED** receipt of £27.06 monthly interest from the NatWest business account.

#### **94/24 REPORTS FROM WORKING PARTIES AND OUTSIDE BODIES**

- (a) Environmental Working Party – Nothing reported or discussed.
- (b) Recreational Area Working Party - Nothing reported or discussed.
- (c) Communication Working Party – A meeting has been set up with a web designer for early September to discuss options for a refresh of the website.
- (d) Car Park Working Party - Nothing reported or discussed.
- (e) Planning Working Party – No planning applications or amendments were tabled that require Council to sanction. However, Council reviewed a correspondence received from a member of the public (MoP) who raised concerns relating to amendment 24/01689/PAMB - Conversion of a Barn to a Dwelling on land at Pit Lane, Ham Hill Road, Higher Odcombe, Yeovil, Somerset, BA22 8UA. Council **AGREED** to write to the MoP providing a web link to the relevant legislation under which the barn conversion 'Prior Approval' is being applied for.
- (f) Finance Working Party – Met 16<sup>th</sup> July 2024, no issues raised.
- (g) Local Community Network - Nothing reported or discussed.
- (h) Asset and Service Devolution Working Party - Nothing reported or discussed.
- (i) Village Hall Representative – Nothing reported or discussed as no meeting of the village hall committee took place during August.

#### **95/24 RANGER TASKS**

Council **APPROVED** a prioritised list of tasks for the ranger:

- Path to bus stop, junc. Lower Odcombe/Montecute Road
- Orchard Path
- Vegetation around finger post , junc. Old Road/Lower Odcombe
- Overhanging vegetation past the Church wall, Chapel Hill
- Cut back vegetation to expose the plaque that marks the site of Odcombe's ancient communal pump

#### **96/24 HIGHWAY MATTERS**

No further highways related matters were discussed.

#### **97/24 CORRESPONDENCE**

- (a) Council **NOTED** the response to Somerset Council regarding bin collections in 25/26.
- (b) Members discussed the contents of a letter received from Odcombe Football Club at great length and Unanimously **AGREED** on a formal response which is to be sent to the Football Club by the Clerk. Council re-iterated their position that the recreation ground should remain a fully open access and multi-use space that is available without restriction to the wide range of users who wish to enjoy the facility.
- (c) Cllr. Rennie agreed to meet with a resident who had written to Council regarding signage at Pitt Lane.

#### **98/24 MATTERS ARISING FROM THE CLERK'S REPORT**

Members **NOTED** the Clerks report dated 12<sup>th</sup> August 2024

#### **99/24 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING**

No specific items were requested.

#### **100/24 DATE AND TIME OF NEXT MEETING**

The next meeting of council is planned for Monday 16<sup>th</sup> September 2024 starting at 7:00pm.