

## ODCOMBE PARISH COUNCIL

### MINUTES OF THE MEETING OF ODCOMBE PARISH COUNCIL HELD ON MONDAY 20<sup>th</sup> JANUARY 2020 AT THE VILLAGE HALL, ODCOMBE (19.30 P.M. – 21.20 P.M.)

#### PRESENT:

Mrs D Rennie (Chairman)	Mr P Cooper (Vice-Chairman)
Miss F Cumming	Mr C Francis
Mr R Parr	Mr D Peters
Mr K Perry	Mrs J Tasker
Mr R West	

Mrs E M James (Clerk)  
Mr M Keating (County Councillor)  
Mrs G Seaton and Mrs N Clarke (District Councillors)  
1 member of the public

#### OPEN SESSION FOR ODCOMBE PARISHIONERS ONLY

Information was given on renewable energy opportunities.

#### REPORTS FROM DISTRICT COUNCILLORS

Updates on the District Council were received.

#### 169/19 TO RECEIVE ANY APOLOGIES FOR ABSENCE

None

#### 170/19 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

Mr Parr declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council.

#### 171/19 MINUTES OF THE MEETING HELD ON 16<sup>th</sup> December 2019

It was RESOLVED to confirm the minutes of the meeting held on 16<sup>th</sup> December 2019, which were then signed by the Chairman.

#### 172/19 CRIME, DISORDER AND COMMUNITY SAFETY

Coffee with a Copper/Crime Reduction/Crime Prevention initiative – it was AGREED to send the information to the Village Hall Committee.

It was NOTED that the police had been informed that drug taking items had been found in the recreation ground.

#### 173/19 CHAIRMAN'S ANNOUNCEMENTS

None

#### 174/19 REPORTS FROM COUNCILLORS WHO ARE ELECTED REPRESENTATIVES ON OUTSIDE BODIES OR MEMBERS OF WORKING PARTIES

None.

### 175/19 REPORT FROM COUNTY COUNCILLOR

Small Improvement Scheme - It was NOTED that information was awaited on the ownership of the land required for the new road hump on Old Road.

### 176/19 PLANNING

#### (a) TO CONSIDER ANY NEW APPLICATION RECEIVED OR LISTED ON THE DISTRICT COUNCIL WEBSITE UP TO THE DATE OF THE MEETING

None

#### (b) ANY PLANNING MATTER TO BRING TO THE ATTENTION OF THE DISTRICT COUNCIL

None

### 176/19 HIGHWAY MATTERS

(a) **Street Lane** – it was AGREED that a letter should be written to the Farm Manager requesting that the road be cleaned.

(b) **Flooding along Camp Road** – It was NOTED that SCC Highways had already placed an order for the work required.

(c) **Flooding at the junction of Old Road/Lower Odcombe (Sarrells Corner)** – It was NOTED that the Highways Superintendent would inspect this.

### 177/19 CORRESPONDENCE

(a) **Dog fouling on football pitch** – to be discussed at the next meeting.

(b) **SSDC Great Parish Tree Giveaway** – It was AGREED to apply to be put on the list of interested parishes.

#### (c) Correspondence previously circulated – the following items were NOTED.

	Date circulated
NALC Chairman's Open Letter To All Councillors	19 Dec 2019
Annual Town & Parish Meetings - post event	20 Dec 2019
SORTED! December 2019	22 Dec 2019
SCC - Future of Local Government in Somerset - Next Steps	8 <sup>th</sup> Jan 2020
NALC - Repairs to property relating to affairs of the church	9 <sup>th</sup> Jan 2020
Revised Wessex Flood Warden Newsletter - January 2020	13 <sup>th</sup> Jan 2020
Well Wessex Day	13 <sup>th</sup> Jan 2020
Community Council for Somerset - Free Neighbourhood Plan Seminar "New Year, New Plan - What's In It For Us?"	13 <sup>th</sup> Jan 202

#### (d) Further correspondence –

(i) it was AGREED not to make a nomination for the SCC Chairman's Award 2020.

(ii) An invitation to celebrate volunteers, received *from the High Sheriff of Somerset*, had been accepted by the Chairman.

(iii) FITFORMYFUTURE (NHS Somerset CHG) – Consultation on the future of acute mental health inpatient beds for people of working age – NOTED.

(iv) Fields in Trust – national Field day on 4<sup>th</sup> July 2020 – NOTED.

(v) SSDC - Local Football Facility Plan (LFFP)- it was AGREED to take part in the plan.

### 178/19 CLERK'S REPORT

(a) **Parish Ranger** – work carried out in December – NOTED.

**(b) Notification of blocked path** - The Parish Ranger had advised of a path at Chapel Hill which had been blocked by the adjacent owner. It was AGREED to raise the matter with the County Council as a matter of urgency.

**(c) Milk Shed** – The Council was advised that the dairy are building the shed off-site in order that the shed and machine can be installed at the same time. The date will be confirmed closer to the time but will not be before March 1st. SSDC Planning have been given the necessary notice of commencement of works. It was NOTED that the launch is planned for 7th March to coincide with the Eco Pop Up.

**(d) SSDC Environment Strategy** – Further to min. no. 157/19, the Eco Pop Up advise that they have been involved with the strategy from the beginning of the consultation last year.

**(e) Litter Pick** – it was NOTED that the Pop Up have secured the Litter Pick Kit from SSDC for Saturday 29th February, to take part in a national campaign called Leap Day Litter Pick by Rubbish Walks. It was AGREED to promote this on the web site.

**(f) Voluntary Placements** – it was NOTED that the Pop-Up had offered two voluntary placements to local students taking part in the Bronze Duke of Edinburgh Award Scheme, which include a weekly litter pick around the recreation ground and car for 12 weeks. The students have been given instructions and safety guidelines and the litter collected will be removed from site. A responsible adult will be present during the litter pick.

**(g) Donne Lane – BT** - It was NOTED that, due to a tree falling down in Donne Lane, telephone and broadband facilities had been lost for a few days. BT had advised that they could not carry out the works required to repair the fault due to emergency road closure procedures required by the County Council. However, the County Council advised Mr Keating that this was not the case and BT could have carried out the works immediately.

#### **179/19 SECURITY OF RECREATION GROUND AND VILLAGE HALL**

(a) It was NOTED that, in accordance with min. no. 168/19, a quotation supplied by D N Ruddle Civil Engineering Ltd had been accepted for both the bund and the bollards.

(b) It was NOTED that a grant of £1,000 had been accepted from South Somerset District Council to assist with the costs of the proposed works.

(c) It was NOTED that the Woodland Trust had advised that the free trees will be delivered to the Clerk between 28th February and 13<sup>th</sup> March. Protective spirals and canes will be provided.

(d) It was AGREED to arrange a tree planting event as quickly as possible following delivery of the trees.

#### **180/19 CAR PARK**

(a) In view of the dangerous state of the potholes within the car park, it was NOTED and APPROVED that, in accordance with Financial Regulation 4.3, a quotation had been sought from D N Ruddle Civil Engineering Ltd. Following discussion with the Chairman it had been AGREED to accept a quotation in the sum of £125 (+ VAT) for immediate repairs to the three large potholes. This work had been completed.

(b) It was NOTED that an apology has been received from South West Coaches for one of their drivers using the car park. The Bristol coach firm were sent an enquiry through their website asking them not to use the car park again, but no response has been received.

## **181/19 PLAYGROUND**

### **(a) QUARTERLY OPERATIONAL PLAYGROUND INSPECTION**

It was NOTED that SSDC had carried out An operational inspection on 11<sup>th</sup> December. The Parish Ranger hds been asked to remove the moss underneath the swings and climbing frame on her next visit. There are various items to monitor but the report had picked up that the bottom post on the pull-up rope has started to rot.

### **(b) ANNUAL PLAYGROUND INSPECTION**

It was RESOLVED to approve expenditure of £44 + VAT for an annual play inspection to be carried out in August 2020. As this is an annual requirement and in view of the advantageous price, members AGREED to a rolling contract, until such time as the Council advises the company otherwise.

## **182/19 ANNUAL PLAY DAY**

It was NOTED that SSDC had committed to holding a Play Day at Odcombe during 2020. It was AGREED to pay £200 for a Bouncy Castle, £140 for birds of prey and to pay for hire of the hall. It was AGREED not to take out cancellation insurance.

## **183/19 SOMERSET ASSOCIATION OF LOCAL COUNCILS – TRAINING**

It was NOTED that no training would be booked at this time.

## **184/19 WEBSITE**

It was NOTED that the website had been live since November 2020 and feedback received to date has been positive. It was AGREED to request a schedule of prices from Vision ICT Ltd. It was AGREED that the Clerk would control the Parish Council and contact pages of the website. The remaining pages would be controlled by the Web Site Working Party, with Mr Peters updating where necessary.

It was RESOLVED to bring forward agenda item 23.

## **185/19 GROUNDS MAINTENANCE CONTRACT 2020 – 2021**

In view of the helpfulness and high standard of work carried out for the past two years, it was RESOLVED to accept a quotation from KTD Gardening Services Ltd for the forthcoming year.

## **186/19 BUDGET FOR 2020-2021**

It was RESOLVED to approve a budget of £22,200.00 for the year 2020-2021.

## **187/19 PRECEPT 2020-2021**

It was NOTED that public consultation had been carried out on the precept for 2020-2021. It was RESOLVED to APPROVE a precept for 2020-2021 of £20,000.00 to enable the Parish Council to carry out projects during the year. This would result in an increase of £5.04 for a Band D property, being a 7.88% increase.

## **188/19 FINANCE**

**(a) Bank Reconciliation** – The bank reconciliation statement as at 31<sup>st</sup> December 2019 was NOTED and APPROVED.

**(b) Interest** - Members NOTED the receipt of £7.79 interest, paid on 31<sup>st</sup> December 2019.

**(c) Football fees** – Members NOTED the receipt of £130 from Odcombe Football Club.

**(d) VAT** – Members NOTED the receipt of £725.43, being a VAT repayment from HMRC.

**(e) Schedule of Payments:** It was RESOLVED to approve the following schedule of payments:

<b>Payee</b>	<b>Ref.</b>	<b>Amount</b>	<b>Reason</b>
Odcombe VHMC	590	£25.00	Meeting room hire
Vision ICT Ltd	591	£175.80	Website hosting
D N Ruddle CE Ltd	592	£150.00	Pothole repairs
Eon Ltd	DD	£29.66	Electricity
Mrs E James	SO	£318.65	Democratic services
SSDC	593	£150.96	Parish Ranger
SSDC	594	£150.96	Parish Ranger
<b>Total</b>		<b>£1,001.03</b>	

(f) It was NOTED that the invoice to SSE Contracting Ltd, referred to at min. no. 163/19(e) of 19<sup>th</sup> December, had been for £84.23.

**189/19 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING**

None

**190/19 ITEMS FOR DISTRIBUTION**

Clerks & Councils Direct – January 2020

**191/19 DATE OF NEXT MEETING**

It was NOTED that the next meeting will be held on 17<sup>th</sup> February 2020 at 7.30 p.m. at the Village Hall.