

ODCOMBE PARISH COUNCIL
102 Monks Dale, Yeovil, BA21 3JH

**MINUTES OF THE MEETING OF ODCOMBE PARISH COUNCIL HELD ON MONDAY 21ST
DECEMBER 2020 ONLINE AT ZOOM.US**

PRESENT:

Mrs D Rennie (Chairman)	Miss F Cumming
Mr C Francis	Mr R Parr
Mr D Peters	Mr K Perry
Mrs J Tasker	Mr R West

County Councillor Keating	District Councillor G Seaton
Mrs E James (Clerk)	Kerry Jones, Principal Project Manager, Infrastructure Programmes Group, Somerset County Council

OPEN SESSION FOR ODCOMBE PARISHIONERS ONLY

None present

REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Reports from County Councillor Keating and District Councillor Clark had been circulated prior to the meeting. Mrs Seaton gave an update on SSDC Planning.

126/20 TO RECEIVE ANY APOLOGIES FOR ABSENCE

A personal apology for absence was received from Mr Cooper.

127/20 TO RECEIVE ANY DECLARATIONS OF INTEREST

Mr Parr declared a personal interest in items concerning the District Council, as an employee of South Somerset District Council.

128/20 MINUTES OF THE MEETING HELD ON 16TH NOVEMBER 2020

It was RESOLVED to APPROVE the minutes of the meeting held on 16TH November 2020, which were then signed by the Chairman.

129/20 HIGHWAY MATTERS

The meeting closed for a public open session

(a) Speed hump – Small Improvement Scheme

Kerry Jones, Principal Project Manager, Infrastructure Programmes Group, SCC, explained to Councillors the reasons why the speed hump had not been installed when the small improvement scheme had been constructed. Councillors considered that the options offered to slow traffic down would not work.

The meeting re-opened.

It was AGREED that Ms Jones, Mr Keating, Mr Parr, Mr West and either Mrs Rennie or Mr Cooper would meet on site in the New Year to discuss what options would improve pedestrian safety.

(b) Speed Indicator device – It was NOTED that Brympton Parish Council had advised that it was agreeable to loaning out the speed indicator device for a two week period next year, at a mutually convenient date in July or August, on the same terms as before.

It was AGREED to insure the device whilst it is on loan, to cover any incidental costs and the cost of any damage which may occur to the device. It was also AGREED, as before, that any time taken to install the device, change the batteries at the end of the first week and to return the device to the Brympton office by the Brympton Parish Ranger, would be repaid by the Odcombe Parish Ranger in carrying out work for Brympton.

(c) Speedwatch – Further to min. no. 116/20(d), the Police had been advised of the Council's disappointment that a SpeedWatch could not be set up for Ham Hill Road. It was NOTED that the Police had advised that the criteria is set by speed enforcement and has to consider the safety of the individuals taking part. For this reason, SpeedWatch was not permitted on roads with speed limits over 40mph.

(d) Oak Tree outside of the boundary of the recreation ground – It was NOTED that no further information had been received from the County Council.

(e) Camp & Old Road – Further to min. no. 116/20/(e)(iii) it was NOTED that the areas where the cut outs to take surface water from the road to reach ditches were in adjacent parishes. The Clerks of those parishes had been sent details of the suggestion.

(f) Parish Path Liaison Officer – It was NOTED that the County Council had appointed a PPLO for Odcombe.

130/20 CRIME, DISORDER AND COMMUNITY SAFETY

(a) It was NOTED that the Neighbourhood Beat Manager for Odcombe had been transferred to a new role, within the Police. The name of the new Beat Manager will be advised as soon as appointed.

(b) To consider any report from the Police – none received

(c) It was NOTED that it had been suggested that Crime Watch be informed of any COVID19 breaches if seen on Ham Hill Road. District Councillors Clark & Seaton had raised the problem with the District Council.

131/20 PLANNING

(a) APPLICATIONS FOR CONSIDERATION - none

(b) PLANNING UPDATES – none

(c) PLANNING MATTER TO BRING TO THE ATTENTION OF THE DISTRICT COUNCIL - none.

132/20 REPORTS FROM COUNCILLORS WHO ARE ELECTED REPRESENTATIVES ON OUTSIDE BODIES OR MEMBERS OF WORKING PARTIES

SALC – Mrs Rennie advised that she had attended the AGM.

Odcombe Village Hall Committee – Miss Cumming advised there would be no meeting until February 2021.

133/20 CORRESPONDENCE

(a) Coronavirus – newsletters from County and District Councils - circulated weekly.

(b) Department for Transport - consultation on the Future of Transport: rural strategy – call for evidence - NOTED.

(c)SSDC - Community Matters - additional services offered by SSDC to Town & Parish Councils – NOTED.

(d) SWP SORTED December 2020 – NOTED.

- (e) SWP Briefing December 2020** – NOTED.
- (f) SSDC** - Get SuSSed latest news Environment – NOTED.
- (g) Census Engagement Manager for Somerset** – NOTED.
- (h) SALC – AGM** – NOTED.
- (i) One Somerset** – final business case – NOTED.
- (j) NALC - provisional local government finance settlement** – NOTED
- (k) NALC** – It was NOTED that NALC strongly advised local councils to continue to meet remotely, without the need for face-to-face contact.

134/20 CLERK'S REPORT

- (a) Defibrillator** – It was NOTED that the defibrillator had been returned. A replacement door sticker had been purchased as the current sticker was peeling off badly. The cost of £12.65 gross (£10.54 nett) has been included within the Clerk's expenses.
- (b) Computer** - It was NOTED that the anti-virus package had been extended free of charge to June 2022.
- (c) Annual Leave** – the Clerk reminded Councillors that annual leave would be taken from 23rd December, and the office would re-open on 4th January 2021.

135/20 OPPORTUNITIES FOR EXTRA SERVICES

Whilst a decision on the future of government in Somerset is being determined, it was NOTED that Brympton Parish Council would like to invite up to three members of the Council to attend a virtual meeting on Wednesday, 13th January 2021 at 7 p.m. The meeting has been set up to discuss whether there are any areas of interest for which the Councils might work together for the benefit of parishioners – perhaps by sharing or buying in services. It was AGREED that Mrs Rennie and Mr Parr would attend.

136/20 RECREATION GROUND

(a) HIRE OF RECREATION GROUND

It was AGREED that a fitness instructor could hire the recreation ground for a "boot camp" for one hour per week in the Yeovil area, at a fee to be agreed of between £15 and £20. The instructor would provide details of insurance and risk assessment prior to any hire.

(b) WOODLAND TRUST

It was NOTED that a free pack of trees, similar to those received last year, would be received from the Woodland Trust and delivered in March.

137/20 ENVIRONMENTAL PROJECTS

Management Plan - It was NOTED that a draft environmental plan for the recreation ground was still awaited from the SSDC Living Environment Case Officer .

138/20 SUBSCRIPTIONS

It was RESOLVED to pay the following subscriptions

- (a) SOCIETY OF LOCAL COUNCIL CLERKS - £112.00**
- (b) SOMERSET PLAYING FIELDS' ASSOCIATION - £15.00**

139/20 REVIEW OF RISK ASSESSMENTS

The current risk assessment was reviewed and it was AGREED that no amendments were required.

140/20 DRAFT BUDGET FOR 2021-2022

It was RESOLVED to approve a budget in the sum of £20,125.00 for 2021-2022

141/20 FINANCE

(a) Members NOTED the receipt of 0.43p received in interest on 30TH November 2020.

(b) Members NOTED that both bank reconciliation statement for 31st October 2020 and 30th November 2020 had been APPROVED by a Councillor.

(c) The following payments, requiring payment before the meeting, had been circulated to members and payment had been APPROVED, being:

SSDC, £164.28, Parish Ranger service

KTD Gardening, £127.50, grass cut

Members NOTED that some payments may also be required prior to the January meeting.

(d) Website – the annual fee for hosting and email for the Clerk had been received, with no increase in price since the last invoice. The cost of hosting had been checked with a selection of other providers and it was RESOLVED to approve payment of £175.80 (net).

(e) It was RESOLVED to approve the following payments:

Vision ICT Ltd, £175.80, website hosting and support

Mrs E M James, £18.62, Clerk's expenses

HMRC, £255.00, Democratic Services

E-on, £28.71, Electricity

Democratic services, £340.00, democratic services

SSDC, £175.80 – Parish Ranger service in November

SLCC, £112, subscription

SPFA, £15, subscription

142/20. ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING

Precept

Monitoring Statement

143/20 ITEMS FOR DISTRIBUTION

None

144/20 DATE OF NEXT MEETING

It was NOTED that the next meeting will take place virtually on Monday 18th January 2021 at 7.30 p.m.

..... Chairman
18th January 2021